



ARMA-MILWAUKEE CHAPTER BOARD Meeting Minutes March 17, 2022

Meeting Format: Video Conference

Attendance: Shirley Derrick, Emily Herda, Alec Kopitzke, Saralee Taibleson, Maggie Turner, and Rita Krause

Call to Order: The meeting was called to order at 2:03 by Shirley Derrick

Membership: 52 members as of March 17, 2022

I. Approval of February 2022 Meeting Minutes

II. Committee Reports

a. Awards/Member of the Year/Nominating Committee (Richard Gureski)

- Not in attendance

b. Finance (Alec Kopitzke)

- Money from membership dues typically arrives in account about 1.5 months late.
 - January's membership dues now in the account
- Costs minimal
 - Plaque cost paid
 - Melanie Kaye donation
- State report WI-annual report to department of financial institutions (WI DFI)
 - ARMA account card cancelled from BMO due to inactivity
 - Alec just paid on his own credit card and will reimburse himself from the BMO account as approved from Shirley and Rick

c. Programs (Emily Herda)

- **Spring Seminar-Mania 2 Update**
 - Have received materials for participating chapters
 - Finalizing program materials
 - First program is 4/5 ARMA Milwaukee's "Fetch the Future"
 - Will be looking at future meeting needs after Spring Seminar
 - CEU Credits
 - International calendar
 - In-person meetings

d. Industry Groups (Saralee Taibleson)

- No new updates

e. Strategic Vendor Relations (Brian McCann)

- Not in attendance

f. Communications & Marketing (Elizabeth Vera & Alanna Lloyd)

- **Signage Update**
 - Not in attendance

g. Membership (Rita Krause)

• **Membership Report - 50 Members**

- Actually 52 members
- “Legal” and “Manufacturing” largest industries within membership-rest are largely diverse
- Don’t know who we lost-though some organizations are still represented, we have lost people from those organizations
 - Will membership increase when we begin charging for meetings? Since meetings are free, why do membership?
- Newest member: Edwin Gonzalez at Reinhart

h. Chapter Historian (Lisa Glick)

- Not in attendance- no new updates

i. Website (Maggie Turner)

- Waiting to post Spring Seminar information to be finalized
 - Will be posted under “upcoming” and “featured” events

III. ARMA International/Great Lakes Region Update

a. Regional Leadership Conference

- Will be in Omaha; July 10-12
- 3 free tickets available for each chapter
 - Maggie interested
 - Anyone else? Talk to Shirley

IV. Open Floor

V. Next Meetings

- April 21, 2022 - Board Meeting**
- May 19, 2022 - Board Meeting**
- June 16, 2022 - Board Meeting**

VI. Adjournment

- With no further business, the meeting was adjourned at 2:37 p.m.

Respectfully Submitted,
Emily Herda
ARMA Milwaukee Chapter Programs Chair