

ARMA- MILWAUKEE CHAPTER BOARD

Meeting Minutes

December 4, 2017

I. Call to order

Donald Force called to order the regular meeting of the ARMA-Milwaukee Chapter Board at 1:02 p.m. on December 4, 2017 via Conference Call

II. Roll call

The following persons were present: Donald Force, Ben O'Donnell, Maggie Elice Turner, Christine Matthies, Richard Gureski, (absent) Pamela Bartoli

III. Open issues

- a) Unanimous Approval of meeting minutes from the November 6, 2017 meeting
- b) Membership- 47 as of November 2017
- c) Treasurer's Report - \$8,420.64

IV. Old business

- a) Listserv – Discussed Google Groups as an alternative to Listserv.
 - Google Groups allows creation of a web discussion area. Discussion area could be connected to our website via a plugin. Requires creating a Gmail account.
 - Agreed Google Groups is too much to manage when we already have a Discussion Board area- need to promote it's existence
- b) Web Platforms- (not on original agenda, but topic stemmed from Listserv discussion)
 - Madison is using Star Chapter. Maggie had looked at this before and indicated the monthly fees are greater than anticipated.
 - Discussed what else is available and what are we looking for in a from a web host?
 - Survey to members to identify what they are expecting from a Chapter website is next step before exploring other web options.

V. New business

- a) Feedback on Tammy Goss Session
 - Donald provided statistics via email
 - Generally well received presentation

- b) Other Sessions

January- Joint AIIM/ARMA meeting – need to contact Pam.
Tentative at the Italian Conference Center.

- February- Tentative 3-person panel on information Governance
- March- Looking into rideshare options for the joint Madison/Milwaukee meeting to be held in Madison
- Discussed venues- Mequon City Hall, government buildings, movie theaters, Midway Hotel now called Best Western, and Tripoli Shrine Center (too expensive)

c) Records Guy Podcast

- Feedback from Members in attendance at the Tammy Goss was positive
- Stats are not per podcast, but daily- checked stats from day it was sent out on email with event reminder
- Discussed separating ARMA topics from personal topics, but the cost is \$40/month per site.
- Vote on if we should continue with the podcast to promote events
3- Yes, 1- No, 1- Abstention

d) Member of the Year

- Discussed bringing back
- Last awarded in 2014
- Contact Pam to see if it was done informally or formally through ARMA's application process.
- For more information: https://arma.secure-platform.com/a/page/Mem_Year
- For the application: http://www.arma.org/docs/default-source/research/member_award_final.pdf?sfvrsn=2

e) Next Meeting

- Monday, December 18, 2017 1:00 pm (conference call)- Open Discussion

VI. Adjournment

Donald Force adjourned the meeting at 1:56 p.m.

Minutes submitted by: Maggie Elice Turner, Secretary

Minutes approved by: _____