I. Call to order
Donald Force called to order the regular meeting of the ARMA-Milwaukee Chapter Board at 1:02 p.m. on December 4, 2017 via Conference Call

II. Roll call
The following persons were present: Donald Force, Ben O’Donnell, Maggie Elice Turner, Christine Matthies, Richard Gureski, (absent) Pamela Bartoli

III. Open issues
a) Unanimous Approval of meeting minutes from the November 6, 2017 meeting
b) Membership- 47 as of November 2017
c) Treasurer’s Report - $8,420.64

IV. Old business
a) Listserv – Discussed Google Groups as an alternative to Listserv.
   - Google Groups allows creation of a web discussion area. Discussion area could be connected to our website via a plugin. Requires creating a Gmail account.
   - Agreed Google Groups is too much to manage when we already have a Discussion Board area- need to promote it’s existence
b) Web Platforms- (not on original agenda, but topic stemmed from Listerv discussion)
   - Madison is using Star Chapter. Maggie had looked at this before and indicated the monthly fees are greater than anticipated.
   - Discussed what else is available and what are we looking for in a from a web host?
   - Survey to members to identify what they are expecting from a Chapter website is next step before exploring other web options.

V. New business
a) Feedback on Tammy Goss Session
   - Donald provided statistics via email
   - Generally well received presentation

b) Other Sessions
January- Joint AIIM/ARMA meeting – need to contact Pam. Tentative at the Italian Conference Center.
- February- Tentative 3-person panel on information Governance
- March- Looking into rideshare options for the joint Madison/Milwaukee meeting to be held in Madison
- Discussed venues- Mequon City Hall, government buildings, movie theaters, Midway Hotel now called Best Western, and Tripoli Shrine Center (too expensive)

c) Records Guy Podcast
- Feedback from Members in attendance at the Tammy Goss was positive
- Stats are not per podcast, but daily- checked stats from day it was sent out on email with event reminder
- Discussed separating ARMA topics from personal topics, but the cost is $40/month per site.
- Vote on if we should continue with the podcast to promote events
  3- Yes, 1- No, 1- Abstention

d) Member of the Year
- Discussed bringing back
- Last awarded in 2014
- Contact Pam to see if it was done informally or formally through ARMA’s application process.
- For more information: https://arma.secure-platform.com/a/page/Mem_Year
- For the application: http://www.arma.org/docs/default-source/research/member_award_final.pdf?sfvrsn=2

e) Next Meeting
- Monday, December 18, 2017 1:00 pm (conference call)- Open Discussion

VI. Adjournment
Donald Force adjourned the meeting at 1:56 p.m.

Minutes submitted by: Maggie Elice Turner, Secretary
Minutes approved by: _________________________