

# **ARMA- MILWAUKEE CHAPTER BOARD**

## **Meeting Minutes**

June 1, 2017

### **I. Call to order**

Donald Force called to order the regular meeting of the ARMA-Milwaukee Chapter Board at 4:55 p.m. on June 1, 2017.

### **II. Roll call**

The following persons were present: Donald Force, Herb Foster, Pamela Bartoli, Christine Matthies, Ben O'Donnell, Maggie Elice Turner, (absent) Elizabeth Vera

### **III. Open issues**

- a) Membership: 46 as of May 2017
- b) Treasurer's Report : \$8,643.41

### **IV. Old business**

- a) Grant Reimbursement
  - Resubmission of request for grant for Gordy Hoke meeting approved.
- b) Regional Conference in St. Louis, July 21-22
  - Maggie to attend
- c) Spring Seminar Recap
  - Total income: \$4,700-\$2,231.50 (expenses)= \$2,468.50 (profit)
  - Milwaukee's cost for the split of seminar expenses \$1,234.25 (Madison collected \$1,900 in registration fees via their website; they owe us \$665.75)

### **V. New business**

- a) Board of Elections
  - Sent out as an online survey
  - Last day to vote is June 16, 2017
- b) Nominations for ARMA Awards (info on Agenda Attachment)
  - Email if you want to nominate anyone
- c) Planning Topics for Next Year
  - FOIA
  - SharePoint
  - Individual Records Projects
  - Electronic Records/Imaging Systems
  - Legal Holds/ E-Discovery

Next Meeting- **TBD**

**VI. Adjournment**

Donald Force adjourned the meeting at 5:45 p.m.

Minutes submitted by: Maggie Elice Turner, Secretary

Minutes approved by: \_\_\_\_\_