

# **ARMA-MILWAUKEE CHAPTER BOARD**

## **Meeting Minutes**

May 4, 2017

### **I. Call to order**

Donald Force called to order the regular meeting of the ARMA-Milwaukee Chapter Board at 7:31 a.m. on April 6, 2017 via conference call.

### **II. Roll call**

The following persons were present: Donald Force (DF), Herb Foster (HF), Pamela Bartoli (PB), Christine Matthies (CM), Ben O'Donnell (BO), Elizabeth Vera (EV)

The following person was absent: Maggie Elice Turner (MT)

### **III. Open issues**

#### a) Treasurer's Report

Checking	\$11094.91
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### **IV. Old business**

#### a) Grant Reimbursement

- We should hopefully hear something in the next couple weeks.

#### b) ARMA Regional Conference (St. Louis, MO), July 21-22

- MT has expressed an interest in attending. If anyone else wants to go, please let DF know. DF will attend if MT cannot.

### **V. New business**

#### a) Spring Seminar

- Special thank you to HF and CM for putting on a wonderful seminar at a great venue! Very informative and, overall, a great event!
- So far, 18 attendees have completed the survey. The feedback has been mostly positive. A couple people wished to have seen a more apparent connection between security and RM/IG. The majority of the respondents like the joint seminar approach.
- DF will send a reminder about the survey on Monday, May 8. DF will share the results of the survey to the Board by the next call.
- HF to follow-up with attendees to receive PowerPoint presentations.
- BO announced that we received \$4,600 in registration. We are still waiting for an invoice from WestBend.
- The book sale brought in about \$50.
  - Instead of cutting a small check to the AIEF Foundation for this amount, PB made a motion for the Chapter to donate \$250 to the

Foundation. CM second. The motion carried unanimously.

- b) Final Meeting/Social June 1, 2017 Miller Park Fridays Front Row.
  - DF will send out a reminder about the event on May 8 making sure that the announcement reminds people to register for the event.
  - CM to let DF know when we need a final head count.
- c) Membership
  - 47 as of April 5, 2017
- d) Board Elections
  - An email reminder about nominations for positions was sent to the chapter on May 2. The email requested people to notify the chapter by May 19.
  - If anyone knows of anyone else who may be a good fit for the Board, please encourage them to let us know.
- e) Next Meeting
  - June 1, 2017 (conference call)

## **VI. Adjournment**

Donald Force adjourned the meeting at 7:52 a.m.

Minutes submitted by: Donald Force, President

Minutes approved by: \_\_\_\_\_